Who we are: -

Our Designated Safeguarding Lead and Designated Teacher for Children Looked After is:



Miss C Jackson

Our Designated Safeguarding Deputy for Key Stage 3, 4 and Key Stage 5 and Senior Learning Mentor for Children Looked After is:



Mrs C Corker

Our Designated Safeguarding Deputy and Deputy Headteacher is:



Mr J Kennedy

Our Designated Safeguarding Deputy and SENDCO is:



Ms A Smith

All adults working in a school have a duty of care for students, without exception. This person could be a teacher, member of support staff, volunteer or an adult contracted to carry out additional responsibilities.

They must report immediately to the Designated Safeguarding Lead or one of the Deputy Safeguarding Leads, signs of :

- Neglect or harm
- Suspicion of physical/emotional abuse
- Exploitation or criminalisation
- Radicalisation or grooming
- Poor mental or physical health

They must report all disclosures or concerns raised by students immediately.

All adults working at King Edward VII School are expected to implement Safeguarding procedures and policies.

They are expected to:

- Carry identification with them at all times
- Follow Health and Safety Regulations
- Adhere to School policies to keep children safe at King Edward VII School
- Report any suspicions or concerns with regard to a student

Technology

Parental consent must be given if students are involved in photographs and recording materials.

Students must inform staff if they see or receive inappropriate messages via email, mobile phone or social media. We ask students to report this immediately and we will inform a trusted adult in School, and or the Police where applicable.

Staff will deal with these matters as appropriate and necessary. Sometimes, this will include working with and seeking advice from external sources

We take ALL forms of bullying (including online bullying) incredibly seriously. We ask parents and carers to be vigilant and ensure they monitor behaviour and the devices their children use to ensure they are safe and free from any form of bullying or messages displaying inappropriate content.

King Edward VII School will circulate a monthly Online Safety Newsletter and teach students about Online Safety in a number of curriculum areas.

Ensure that online safety and the dangers from Artificial Intelligence continue to shape the PSHE and IT curriculum and links to the DfE Generative AI Guidance for schools and colleges

What does King Edward VII School do to keep students safe?

- Safeguarding Leads and Deputies offer support and help to students and families and are situated across both sites
- King Edward VII School has a highly trained and dedicated pastoral team for each year group who will take the necessary steps (as outlined in our policies) to ensure students are safe
- The School makes referrals and works in partnership with outside agencies to offer support where appropriate.
- Students access a range of safeguarding assemblies and activities through form time.
- School liaises with the Sheffield Attendance and Inclusion Service to support vulnerable families
- We will share information with other educational establishments for transitional purposes
- School uses a Child Protection Online Monitoring Software (CPOMS) to record all concerns, queries and referrals
- Through CPD, we have robust training opportunities for all staff, volunteers and The Governing Board.
- Contacts parents and carers to communicate concerns if appropriate
- Delivers a robust PSHE curriculum that explores and tackles a vast range of safeguarding topics
- Monitors internet usage within School using the Smoothwall system
- Works in partnership with the Sheffield Safeguarding Advisors
- Liaises with the Sheffield Safeguarding Hub to seek help, support and guidance
- Use educational pathways to support and intervene with students at risk

List of policies, resources and information

- Safeguarding and Child Protection Policy, including Self-Harm, and Online Safety
- Preventing Extremism and Radicalisation Policy
- First Aid Policy (Including Managing Medicines)
- Consistent Conduct Policy

Useful Websites

- **Sheffield Safeguarding Partnership Website:**
  www.safeguardingsheffieldchildren.org/scsp
- **National Society for the Prevention of Cruelty to Children**
  www.nspcc.org.uk
- **Childline**
  https://www.childline.org.uk/
- **Child Exploitation and Online Protection**
  www.ceop.police.uk
- **Keeping Children Safe Online**
  https://www.nspcc.org.uk/keepingchildren-safe/online-safety/
- **The Samaritans**
  https://www.samaritans.org/

Please refer to the Safeguarding section of the School website for further support and help

For further information please contact:

Ms C Jackson 0114 2682477

Safeguarding and Child Protection 2026-2027

King Edward VII School

This information leaflet is intended to inform parents, carers and visitors to the School of the Safeguarding procedures we follow to keep students safe