

KING EDWARD VII SCHOOL
MINUTES OF THE FULL GOVERNING BOARD MEETING
Venue: Library, Upper School, Glossop Road
Tuesday 9 July 2024, 5.15pm – 7.15pm

PRESENT:

<ul style="list-style-type: none"> • Peter Dickson, Chair of Governors (PD) • Linda Gooden, Headteacher (LGO) • Huw Parker, Deputy Headteacher (HP) • Clare Allison (CA) • Farhan Aziz (FA) 	<ul style="list-style-type: none"> • Michael Williams (MW) • Donna Ellerby, Business Manager (DE) • Emma Wilkinson (EW) • Louisa Warde, Assistant Headteacher Key Stage 4 (LAW)
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No.	ITEM	ACTION
1.	Apologies for absence	
	<ul style="list-style-type: none"> • Emma Titterington-Giles (ETG), Bashir Khan (BK), Kate Williamson, Vice Chair of Governors (KW) 	
2.	Declaration of any pecuniary interests relevant to this agenda (and to ensure the register of pecuniary interests for all governors and staff is up to date)	
	None declared.	
3.	Confirmation of the minutes of the previous meeting and report on matters arising from the minutes on 23 April 2024 decisions and information	
	Health and safety audit postponed by Sheffield City Council. LGO to follow up in September.	LGO
	PD welcomed LAW to her first meeting of the full Governing Board.	
4.	Headteacher's Report, including update on the Safeguarding Annual Audit and Report	
	LGO talked through the content of her report in detail.	
	Governors to pass contributions for the School Improvement Plan 2024-2025 to JJ as governor contributions are important.	ALL
	LGO asked if governors had any questions so far and they responded.	
	PD said the rest of the School and the Headteacher were happy working with the School Improvement Partner.	
	Budget: Split site funding has been reduced significantly. LGO noted that LA finance officers are following this up on behalf of the School with the DfE.	
	Student progress and attainment at KS4 & KS5: HP shared data. Hard to predict SATS due to the pandemic so the School will have to use its own judgement.	
	LGO asked if governors have questions about the Post 16 section. LT have discussed this prior to today's meeting. Governors were satisfied with the information provided.	
	LGO asked LAW to talk about Healthy Minds: Two practitioners; one on each site who look at low level start of symptoms in the hope that they can give tools and	

	resources to prevent problems later. The practitioners advocate with other agencies on issues like worry management and social anxiety. LAW meets with them regularly and they give the School ideas on how to provide support to students. Positive relationship. Governors had no further questions about the Headteacher's report.	LGO
5.	Review of the Governing Board's Action Plan for 2023-2024: achievements, effectiveness, impact; key priorities for 2024-2025	
	PD asked governors if they had any questions or points to raise. EW asked what the School was doing about appointing a new parent governor? LGO said the School has appointed one new governor, RG; a former teacher for twenty-one years at the School and who is now a manager for Action Tutoring and a highly experienced individual. RG contacted LGO, as part of her remit is to give back to local community. She will be co-opted governor. The School will conduct the election process in September for a parent governor. LGO has already prepared the documentation. Governors went through the action plan to RAG (red, amber, green) to reflect on progress. JJ to make the RAG on the master version. FA to access the next exclusion training when it becomes available.	LGO JJ FA
6.	The future of King Edward VII School – initial discussion. What are the options?	
	LGO set the context and a detailed discussion took place. Action points were noted.	
7.	Reports from governors' committees: - Finance, Premises and Personnel - Curriculum and Performance	
	As the minutes	
8.	Any other business	
	- Trips and visits 2024-2025 - Review of policies - SEND Information Report for approval - Election of parent governor information	
	Trips and visits: Governors have looked at the report of the offer and are happy to approve. Review of policies: ETG, EW and LGO met on 2 July and to conduct a review of all website policies and made suggestions for any updates. There as a big discussion around the equality statement for the school and this was also discussed at LT. The School will remain supportive of all students. The review was a useful process to go through. All policies will be updated and put on the website ready for September 2024. SEND information report: MW said SEND support and provision has improved over the last few years and this is positive. EW has received positive feedback from a parent who has children at the school; post and pre COVID, and has a Year 5 child coming through. EW met recently with the SEND lead in school and was really impressed. LGO said the SENDCO had organised a session with new	

	<p>parents who have children coming into Year 7 in September, with SEND, and this was very well received.</p> <p>SEND report – as above.</p> <p>John Cornwell: LGO updated governors that John has been ill for some time and has been in hospital. John is sadly coming to the end of his life. LGO gave thanks to John who was a former Chair of the School’s Governing Board and a supporter of the School. LGO told John that there will be a plaque erected in the Upper School foyer and a school prize annual award in History, in his name, at the Ex-Year 13 celebration event. LGO will organise other memorials in John’s name.</p>	
9.	Farewell to Huw Parker, Deputy Head	
	<p>PD said today is HP’s last full governing board meeting before he retires at the end of August. Farewells were given to HP from governors and they passed their huge thanks to him for all the work that he has done for the School and governors.</p>	
	<p>Meeting finished 7.30pm Date of next meeting: Tuesday 1 October 2024</p>	