

KING EDWARD VII SCHOOL
MINUTES OF THE FULL GOVERNING BOARD MEETING
Venue: Library, Upper School, Glossop Road
Tuesday 8 July 2025, 5.15pm – 7.15pm

PRESENT:

<ul style="list-style-type: none"> • Peter Dickson, Chair of Governors (PD) • Linda Gooden, Headteacher (LGO) • Louisa Warde, Deputy Headteacher (LAW) • Emma Titterington-Giles (ETG) • Michael Williams (MW) • Marcus Brown (MJB) • Donna Ellerby, Business Manager (DE) 	<ul style="list-style-type: none"> • Rachael Galletly (RG) • Kate Williamson, Vice Chair of Governors (KW) • Chris Hood (CH) • Mohamed Ahmed (MA) • Catherine Jackson, AHT Inclusion (CJ), part attendance • Anne-Marie Murray, SENDCO (AMM), part attendance
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

No.	ITEM	ACTION
1.	Apologies for absence	
	N/A	
2.	Declaration of any pecuniary interests relevant to this agenda and to ensure the register of pecuniary interests for all governors and staff is up to date	
	None declared.	
3.	Confirmation of the previous meeting and report on matters arising from the minutes on 22 April 2025	
	<p>Annual staff survey: LGO said this is underway and the deadline date is Friday 18 July 2025.</p> <p>Climate and sustainability: The School's climate action plan has been produced. LGO said will share this at the full Governing Board meeting in October 2025.</p> <p>Secondary sector sufficiency: KW had asked at a previous meeting if the survey has taken place at other schools. LGO said desktop surveys have been completed with all schools and the Local Authority are working with further schools to see if there is a possibility of securing additional places. 457 places need to be secured and they are working with the majority of schools to do this. Springs and Park academies are currently consulting on expanding.</p>	
4.	School Council update – presentation on work undertaken, plans and learning – Catherine Jackson (AHT) and School Council members	
	<ul style="list-style-type: none"> • School Council was re-established in 2024. • Work conducted with a group of students and asked them what they would like to achieve in School and moving forward. • The Council allows student voices to be heard and for them to be involved in the decision making process. • Any student can apply to join the School Council. They remain in term for one year and can then reapply for their role if they wish. • Meetings take place on a half termly basis and the students have a School email address/group. • The Council consists of four students from each year group (Year 7 – Year 11) and five students from Y12/Y13. • Work achieved so far: 	

	<ul style="list-style-type: none"> ○ Mini survey of Lower School facilities ○ Ways to get feedback from students; suggestion boxes etc. ○ Worked on the Eco Committee; developing garden spaces, installing recycling bins etc. ○ Visited Sheffield Town Hall ○ Decorated the Sixth form common room ○ Organisation of the School's first culture day, including a fashion show, food and embracing different cultures. Rehearsal on Thursday. <ul style="list-style-type: none"> ● What have they learnt? Developing team work, leadership skills, communication skills and task management. ● Notice boards erected across the School sites; two at Lower School and one is being purchased for Upper School. ● New students will be appointed for the new School year and some members are staying on to develop their roles further. ● What items were raised and actions put in place? recycling facilities, locks fixed that were not working, water fountains installed. ● The minutes of meetings are emailed to all involved in the Council, checked by Andrew White ● £250 allocated budget by the School. <p>CJ offered to answer any questions.</p> <p>EW said she is pleased to her about the culture day; her daughter is looking forward to it.</p> <p>LGO asked which charity the funds are forwarded to? CJ said Year 10 students delivered a presentation today in assembly. All students were asked to bring a pound if they could, to raise money for charity. CJ will check which charity. Other events will be taking place to raise funds for School and charity.</p> <p>PD gave thanks from governors on how well the School Council is going and appreciate that this does take staff time.</p> <p>EW said the meetings she attended; students self start the meetings.</p> <p>LGO said it would be interesting to know what challenges the students faced this year, how they overcame those and what their priorities are going forward? LAW said one student spoke in front of the entire Year 10 year group after work experience etc.</p> <p>CJ will obtain more information to feed back at the next full Governing Board meeting in October 2025.</p>	
<p>5.</p>	<p>Achievement Support presentation – SEND, student passports, progress - Anne-Marie Murray (Head of Achievement Support)</p>	
	<ul style="list-style-type: none"> ● AMM delivered a comprehensive presentation. ● Governors asked wide ranging questions in response. ● Governors (FGB and link governors – ETG and SB) to continue to keep up to date on SEND and review the area SEND report for Sheffield. ● LGO to meet local MP in the new year to discuss the government's White Paper on SEND when it is published. 	<p>ETG, SB</p> <p>LGO</p>

	<ul style="list-style-type: none"> New Head of Achievement Support/SENDSCO will be joining the School in September; from primary sector in Locality B. Transition arrangements are in place. 	
6.	Headteacher's Report, including update on the Safeguarding Annual Audit and Report - Linda Gooden	
	<p>New OFSTED Inspection Framework: There are ten areas to the inspection process and a new grading system (to be finalised).</p> <ul style="list-style-type: none"> LGO presented her report which was circulated in advance of the FGB. Strategic Development Plan 2025-2030: LGO conducted extensive work with the LT and research work to inform these plans. LGO asked LT members to watch an expert led webinar by Marc Rowland on pupil premium and disadvantaged students - key relevant action points for the School. Extra planning/strategic session arranged for governors. Governors will work in small groups and members of LT will facilitate discussions. KW suggested also looking at the Governing Board action plan at this meeting. The meeting was agreed for Thursday 17 July 2025, 5-6.30pm. <p>FA said the support of the School given to him while he worked here is the reason why he returns to this School – positive around teacher training.</p> <p>DE explained budget position:</p> <p>Governors asked a range of questions based on the Headteacher's Report and responses were provided.</p>	
7.	Strategic planning (additional date) and external review of the Governing Board - Linda Gooden, Kate Williamson	
	<p>KW met with the School Improvement Partner (SIP) and LGO to discuss these areas. LGO talked through the external review of governance process which will be conducted by the NGA. LGO will work with the NGA consultant to facilitate the review.</p> <p>The SIP has offered to run a training session for governors on what they might be asked at an OFSTED inspection. Areas to be covered were discussed.</p> <p>This work will feed into the governors' action plan.</p> <p>LGO said as part of the external review of governance process. A full Governing Board meeting will be observed.</p> <p>AM said as a new governor he welcomes the review to see where he can add value. He is looking forward to it.</p>	<p>LGO</p> <p>LGO</p>
8.	Reports from governors' committees:	
	<ul style="list-style-type: none"> Finance, Premises and Personnel – Kate Williamson, Peter Dickson Curriculum and Performance - Kate Williamson, Peter Dickson <p>As in the minutes and the Headteacher's report.</p>	
9.	Any other business	
	<ul style="list-style-type: none"> Trips and visits 2025-2026 <p>Information shared with governors. Questions were asked. LGO has</p>	

said no to some of the trips due to cost being a significant barrier. The School must also be mindful of the impact on teaching and learning. Governors approved the trips and visits for next year but agreed that costs should be reviewed going forward. Look at offering alternative trips i.e. Manchester, to make them more accessible.

- **Review of policies**

Governors will review the School website policies on Thursday at 9am.

- **Teacher governor**

Due process was conducted. MW to remain on the Governing Board for another term.

- **Review of governor training opportunities for the remainder of 2025-2026**

An email was circulated by Learn Sheffield recently. PD asked governors to take advantage of the training opportunities. KW attended safer recruitment last week and it was very good.

- **Calendar Consultation 2026-2027**

Has been circulated. No issues.

- **Independent Review Panel (IRP) Outcome**

Already covered in the Headteacher's report.

PD asked if there were any points arising from the review?

KW responded and included:

The meeting was very in depth, detailed and challenging and the chair of the meeting was very good in keeping to the facts. The decision to permanently exclude the student was upheld unanimously. It was the right outcome for the student, family and the School.

Meeting finished 7.20pm

Date of next meeting: Tuesday 7 October 2025