

Who we are: -

Our Designated Safeguarding Lead and Designated Teacher for Children Looked After is:



Miss C Jackson

Our Designated Safeguarding Deputy for Key Stage 4 and Key Stage 5 is:



Mrs L Warde

Our Designated Safeguarding Deputy for Key Stage 4 and Key Stage 5 and Senior Learning Mentor for Children Looked After is:



Mrs C Corker

All adults working in a school have a duty of care for students, without exception. This person could be a teacher, member of support staff, volunteer or an adult contracted to carry out additional responsibilities.

They must report immediately to the Designated Safeguarding Lead or one of the Deputy Safeguarding Leads, signs of :

- Neglect or harm
- Suspicion of physical/emotional abuse
- Exploitation or criminalisation
- Radicalisation or grooming
- Poor mental or physical health

They must also report all disclosures from students.

All adults working at King Edward VII School are expected to implement Safeguarding procedures and policies.

They are expected to:

- Carry identification with them at all times
- Follow Health and Safety Regulations
- Adhere to School policies to keep children safe at King Edward VII School
- Report any suspicions or concerns with regard to a student
-

Technology

Parental consent must be given if students are involved in photographs, DVD and recording materials. School equipment should be used and images stored in secure, password protected areas.

Students must inform staff if they see or receive inappropriate messages via email, mobile phone or social media. We ask students to keep a record of this in the first instance for evidence and we will inform the Online Safety Team or the Police where applicable.

Staff will deal with these matters as appropriate and necessary. Sometimes, this will include working with and seeking advice from external sources

We take ALL forms of bullying (including online bullying) incredibly seriously. We ask parents and carers to be vigilant and ensure they monitor behaviour and the devices their children use to ensure they are safe and free from any form of bullying or messages displaying inappropriate content.

King Edward VII School will circulate a monthly Online Safety Newsletter and teach students about Online Safety in PSHE / IT.

What does King Edward VII School do to keep students safe?

- Safeguarding Leads and Deputies offer support and help to students and families from KS3 to KS5
- King Edward VI School has a highly trained and dedicated pastoral team for each year group who will take the necessary steps (as outlined in our policies) to ensure students are safe
- The School makes referrals to outside agency support where appropriate. Police, Fire Service, Local Authority, Online Safety teams and The Corner, to name but a few.
- Delivers Safeguarding assemblies and form time activities
- Liaises with the Sheffield Attendance and Inclusion Team
- Offers support through parental advice sessions (advertised on the School website each term)
- Shares information with educational establishments for transitional purposes
- Uses a Child Protection Online Monitoring Software (CPOMS) to record all concerns, queries and referrals
- Develops robust training opportunities for ALL staff, volunteers and The Governing Board.
- Contacts parents and carers to communicate concerns if appropriate
- Delivers a robust PSHE curriculum that explores and tackles a vast range of safeguarding topics
- Monitors internet usage within School using the Smoothwall system.
- Work with the Sheffield Safeguarding Partnership to ensure best practice is maintained at all times
- Uses the Sheffield Safeguarding Hub for advice

List of policies, resources and information

- Safeguarding and Child Protection Policy, including Self-Harm, and Online Safety
- Preventing Extremism and Radicalisation Policy
- First Aid Policy (Including Managing Medicines)
- Consistent Conduct Policy

Useful Websites

- **Sheffield Safeguarding Partnership Website:**
www.safeguardingsheffieldchildren.org/scsp
- **National Society for the Prevention of Cruelty to Children**

www.nspcc.org.uk

- **Keeping Children Safe In Education:**

Government publications

<https://www.gov.uk/government/publications/keeping-children-safe-in-education--2>

- **Safe at Last**
www.safeatlast.org.uk
- **Child Exploitation and Online Protection**
www.ceop.police.uk
- **Keeping Children Safe Online**
<https://www.nspcc.org.uk/keeping->

For further information please contact:

Ms C Jackson

0114 268 2477

Safeguarding and Child Protection 2023-2024



King Edward VII School

This information leaflet is intended to inform parents, carers and visitors to the School of the Safeguarding procedures we follow to keep students safe