

KING EDWARD VII SCHOOL
MINUTES OF THE FULL GOVERNING BOARD MEETING
Venue: Library, Upper School, Glossop Road & Teams
Tuesday 23 April 2024, 5.15pm – 7.15pm

PRESENT:

<ul style="list-style-type: none"> • Peter Dickson, Chair of Governors (PD) • Linda Gooden, Headteacher (LGO) • Huw Parker, Deputy Headteacher (HP) • Simon Cooke, Assistant Headteacher Key Stage 5 (part attendance) • Simon Fingleton, Teacher of Business and Economics, Head of Careers (SFI) (part attendance) 	<ul style="list-style-type: none"> • Michael Williams (MW) • Donna Ellerby, Business Manager (DE) • Emma Wilkinson (EW) • Kate Williamson, Vice Chair of Governors (KW) • Emma Titterington-Giles (ETG) • Malik Refaat (MR)
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No.	ITEM	ACTION
1.	Apologies for absence	
	Clare Allison (CA) Farhan Aziz (FA), Parveen Hussein (PH), Bashir Khan (BK)	
2.	Declaration of any pecuniary interests relevant to this agenda (and to ensure the register of pecuniary interests for all governors and staff is up to date)	
	None declared.	
3.	Confirmation of the minutes of the previous meeting and report on matters arising from the minutes on 30 January 2024 decisions and information	
	<p>Structure of the School Day 2024: Parents have been informed of the new timings for the School day from September 2024 and LGO has consulted with local schools.</p> <p>Headteacher’s Report: Governors trying to understand the Local Authority’s view on their view of the landscape in Sheffield for Local Authority schools. LGO to seek a meeting again.</p> <p>Secondary Sufficiency Plan: LGO said just before the Easter holiday, a net capacity assessment was conducted on both sites by surveyors on behalf of the DFE. The School is awaiting the report. A couple of questions came back from the assessment team relating to the Post 16 independent study spaces; is it used in excess of 75% of the week. Yes. Also, the Post 16 common room and A6 classroom, and whether they are used for more than 75% of the week. The School has also replied with a yes. Sheffield City Council now want to conduct a similar assessment. A Teams meeting has been arranged to discuss it.</p>	
4.	Careers in the School – presentation, discussion and questions	
	<p>SFI gave a presentation on the above.</p> <p>SFI invited questions from governors:</p> <p>ETG asked if SFI knew of any schools who managed to track students effectively once they have left the School? SFI explained this is very difficult to do but he will speak to the Enterprise Coordinator.</p>	

	<p>ETG asked if there was an opportunity to swap resources with other schools? SFI said yes and meetings take place.</p> <p>PD gave thanks to SFI for his useful and informative presentation.</p>	
5.	<p>Student performance data (Key stages 4 and 5) training</p>	
	<p>KS4 HP distributed sets of data and explained the content (data reported in performance tables, overall achievement of students, progress of students by group, grades overview and performance of subjects.</p> <ul style="list-style-type: none"> • Cohort summary • Progress 8 summary and attainment • Progress measures • EBACC – Humanities, Sciences, Modern Languages and Computer Science <p>KS5 SJC distributed sets of data.</p> <ul style="list-style-type: none"> • Key criteria reported in terms of data and where the School goes to access it – SISRA/ISDR released by the DfE. • Attainment • Average point score <p>Governors asked a range of questions in response to the data training</p> <p>PD thanked SJC and HP for their informative training session.</p>	
6.	<p>Reports from:</p> <ul style="list-style-type: none"> • Governors’ Finance, Premises and Personnel Committee DE: A budget setting meeting took place on 20 March 2024 with Local Authority colleagues. The School has until 10 May 2024 to submit the budget. • Governors’ Curriculum and Performance Committee As the minutes. 	
7.	<p>Any other business</p>	
	<p>Strategic meetings with the Chair and Headteacher Take place regularly.</p> <p>Budget setting meeting with the LA As above</p> <p>Health and Safety Group meetings LGO said the Health and Safety committee is representative and meets regularly. PD and key staff have a clear format to the meetings and key areas are addressed. The Health and Safety audit proposed for February 2024 by SCC has been postponed.</p> <p>Recent changes in personnel: Deputy Head post: New person appointed to replace the current Deputy Head who will be retiring at the end of the year.</p> <p>Assistant Headteacher Key Stage 4: New person appointed.</p>	

	Governor training opportunities: ETG and EW attended exclusion panel training recently. JJ has recorded this on the governors' training record held in School.	
	Meeting finished 7.20pm Date of next meeting: Tuesday 9 July 2024	